

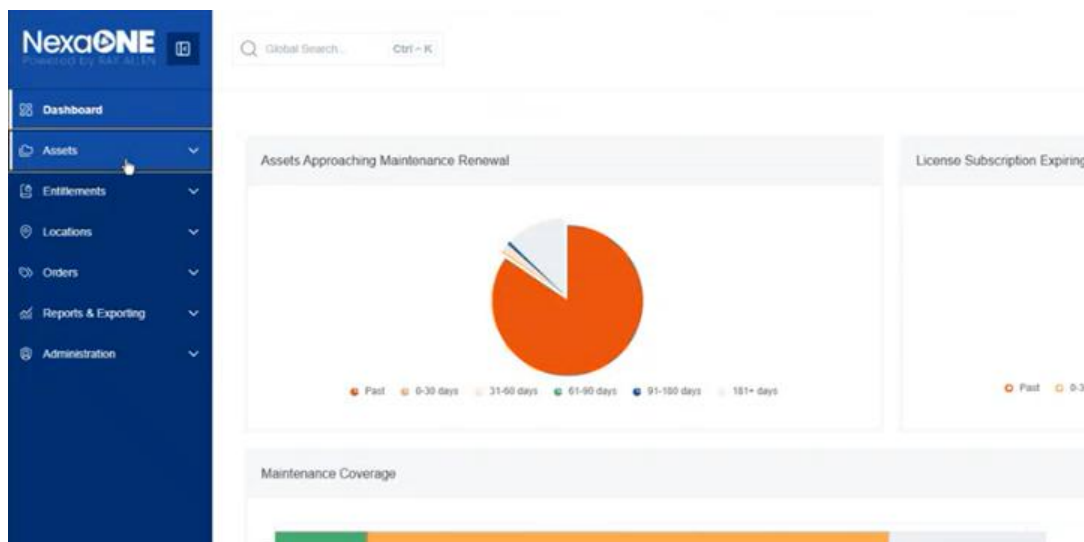
Asset Management > View Hardware

This guide provides a step-by-step walkthrough of the "View Hardware" page within NexaONE's Asset Management module. It covers how to access hardware information, customize the displayed data, and understand the details associated with each asset. This guide is designed to train new NexaONE users and help them effectively manage their hardware assets.

Accessing View Hardware

Purpose: To navigate to the list of hardware assets within NexaONE.

- In the left sidebar, from the main menu, hover over "Assets".



- Click on "View Hardware". This will display a tabular list of all hardware assets in the system.

The screenshot shows the 'Hardware' page in NexaONE. The sidebar on the left has 'View Hardware' selected under the 'Assets' menu. The main content area displays a table of hardware assets with columns: Client Name, RACS ID, Serial Number, External Ids, Part Number, and Quantity. The table is filtered by 'Quick Filters' and 'Advanced Filters'. The table data is as follows:

	Client Name	RACS ID	Serial Number	External Ids	Part Number	Quantity
☐	View Umbrella Corporation	71237152	887565B2265		BP3AM5QB	1
☐	View Virtucon	38071714	ENS13245N4WD		SFP-10G-SR	1
☐	View Virtucon	38046252			PI-MSE-PRMO-INSRT	1
☐	View Umbrella Corporation	66686271	ERUJH5RP		AP-303HR-US	1
☐	View Umbrella Corporation	66599403			NETWORK-PNP-LIC	1

The table is both customizable and filterable.

Hardware List Page Overview

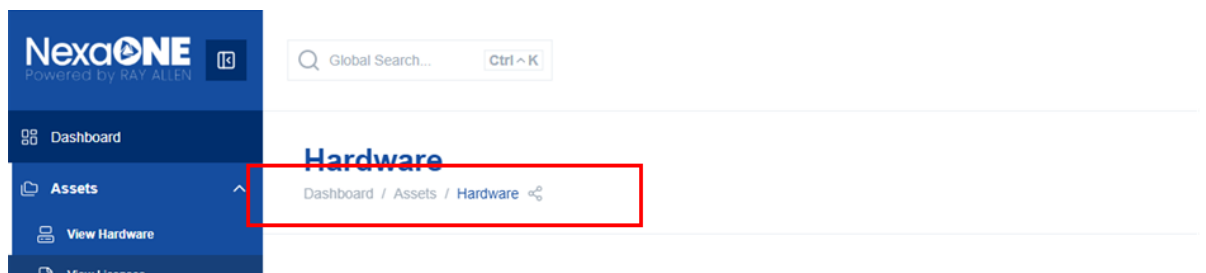
The Hardware List page presents a customizable table of all hardware assets. Below are some of its features/ options and their relevance.

	Client Name	RACS ID	Serial Number	External ID	Part Number	Quantity	Manufacturer Name	Item Type	End Of Support Date	Product Relationship Type	Location Name	Hardware
☐	View Verizon	38058965	10000000000000000000		CAB-NA	2	Cisco	CABLE		Parent	Syracuse - 754 Morning Lane	\$0.00
☐	View Verizon	3805496	10000000000000000000		WS-C3850-48P-E	1	Cisco	CHASSIS	October 31, 2025	Parent	Syracuse - 754 Morning Lane	\$0.00
☐	View Umbrella Corporation	6645601	10000000000000000000		CMX-F1-550-0400	1	Cisco	CARD	March 31, 2011	Child	Albany - 250 W 39	\$0.00
☐	View Verizon	38051006			S378VW19T-1236580	1	Cisco	LICENSE	September 30, 2019	Parent	Syracuse - 754 Morning Lane	\$0.00
☐	View Umbrella Corporation	66180222	10000000000000000000		C9200-48P-A	1	Cisco	CHASSIS		Parent	Columbus - 138 Broadway Place	\$0.00
☐	View Verizon	2541938	10000000000000000000		UCS-VIO-M82-8P	1	Cisco	CARD	February 29, 2024	Child	Durham - 2574 Declaration Alley	\$0.00
☐	View Umbrella Corporation	66180217	10000000000000000000		APIC-CPU-14C10	1	Cisco	CARD	October 31, 2028	Child	Takings - 214 Haynes Street	\$0.00
☐	View Verizon	38050257	10000000000000000000		PWR-C1-1100WAC10	1	Cisco	CARD	April 30, 2027	Parent	Syracuse - 754 Morning Lane	\$0.00
☐	View Verizon	38050913			S378VW19T-1236580	1	Cisco	LICENSE	September 30, 2019	Parent	Syracuse - 754 Morning Lane	\$0.00
☐	View Umbrella Corporation	71025642	10000000000000000000		871A25AC	1	Juniper	CARD	November 30, 2024	Parent	HOUSTON - 222 BENJAMIN DRIVE	\$0.00

Breadcrumbs

Purpose: To understand the current location of content within the NexaONE system.

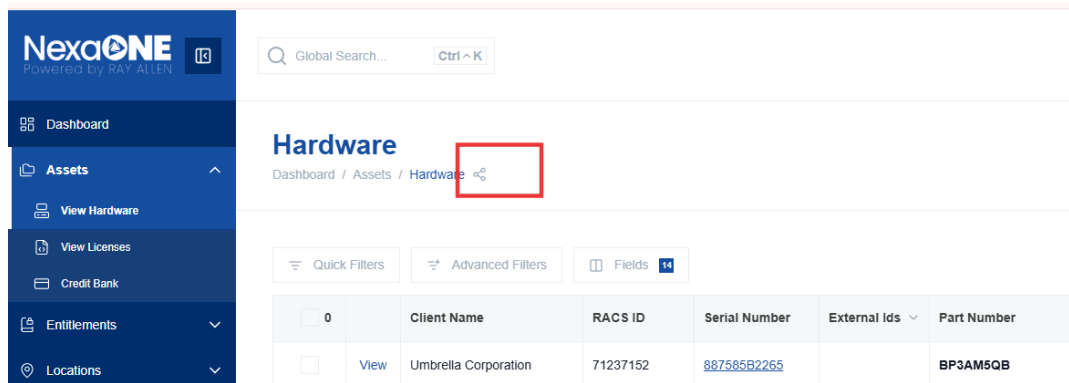
- The breadcrumbs at the top of the page show the navigation path: Dashboard > Assets > Hardware.



Share Button

Purpose: To generate a direct link to the current page for sharing with other users.

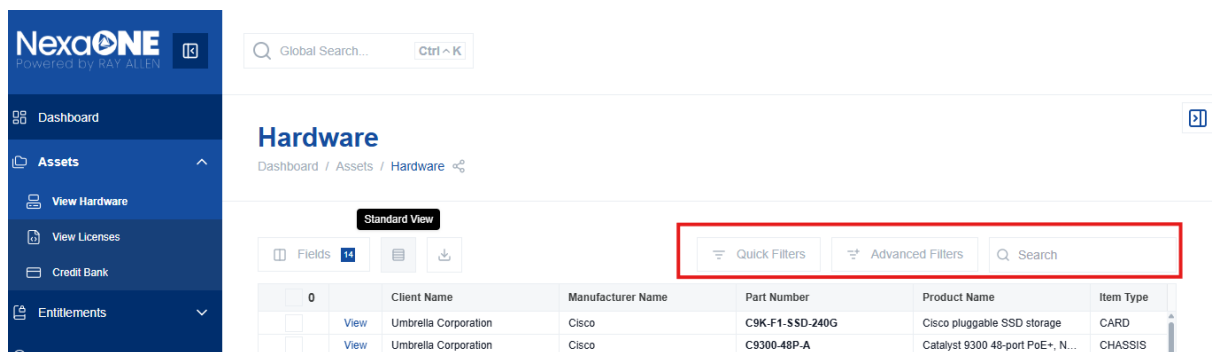
- Click the "Share" button, just after bread crumb menu to create a direct link to the current hardware list view.



Quick Filters

Purpose: To quickly search for assets based on specific criteria.

- Use the "Quick filters" to search for items based on specific items.



Advanced Filters

Purpose: To create complex filtering rules for searching assets.

- "Advanced filters" allows building complex logical queries based on any field. These filters can be saved as templates for later use.

Fields (Column Customization)

Purpose: To customize the columns displayed in the hardware list.

- Click on "Fields" to open the column customization panel.

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Global Search... Ctrl + K

Hardware
Dashboard / Assets / Hardware

Fields 14

	0	Client Name	Manufacturer Name	Part Number	Product Name	Item Type
	View	Umbrella Corporation	Cisco	C9K-F1-SSD-240G	Cisco pluggable SSD storage	CARD
	View	Umbrella Corporation	Cisco	C9300-48P-A	Catalyst 9300 48-port PoE+, N...	CHASSIS

NexaONE
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Global Search... Ctrl + K

Hardware
Dashboard / Assets / Hardware

Fields 14

Fields
Use this panel to control which fields are visible by adding and removing them between the visible and hidden lists.

Search

Visible

- Client Name
- Manufacturer Name
- Part Number
- Product Name
- Item Type
- Serial Number

Hidden

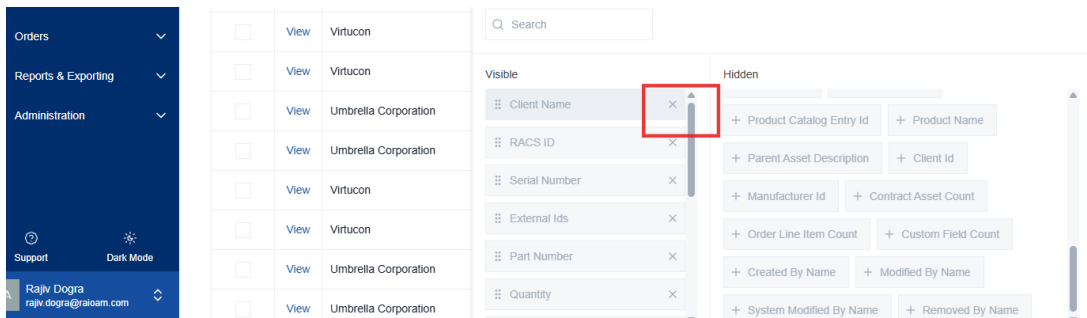
- External Customer Name
- Warranty End Date
- External Location Id
- Input Source
- Mac Address
- Warranty Description
- Ip Address
- Host Name
- Department
- Cost Value
- Cost Iso Code
- Acquisition Type
- Os Version
- Latest Ship Date
- Serialized

Cancel Reset to Default Apply

Name	Item Type
pluggable SSD storage	CARD
9300 48-port PoE+, N...	CHASSIS
S VIC 1280 mezzanin...	CARD
2 2GHz/85W 10C/13...	CARD
IX IOS UNIVERSAL ...	LICENSE
rotection Switch Syste...	CARD
Power Supply Blank	ACCESSORY
Stack Power Cable 30...	CABLE
IR5-4800 RDIMM 1Rc...	CARD
talyst Type 1 Network ...	ACCESSORY

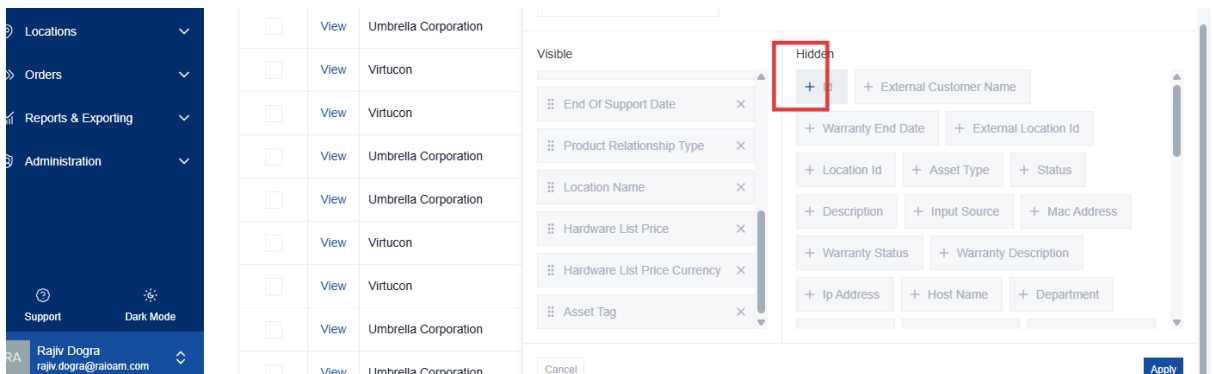
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- Rearrange Fields:** Click and drag the six dots icon to move a field to a new position in the table.
****Relevance:**** This allows you to prioritize the information most relevant to your needs.
- Remove Fields:** Click the "X" icon on a field to remove it from the table.



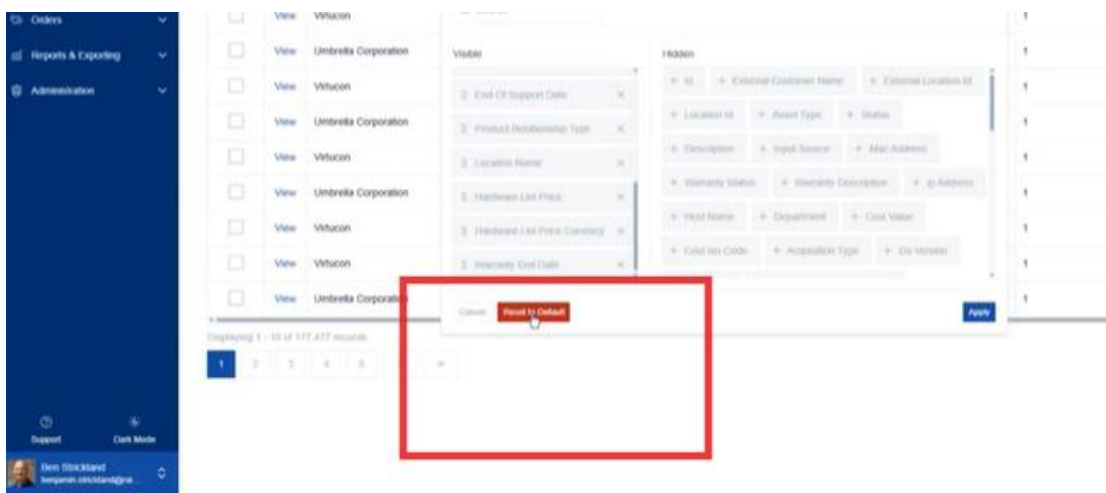
****Relevance:**** This declutters the view by removing unnecessary information.

- **Add Fields:** Click the "+" icon to add a new field to the table.



****Relevance:**** This allows you to display additional information about the assets.

- **Reset to Defaults:** Click "Reset to Defaults" to revert to the original column configuration.



****Relevance:**** This is useful if you want to undo your customizations and start over.

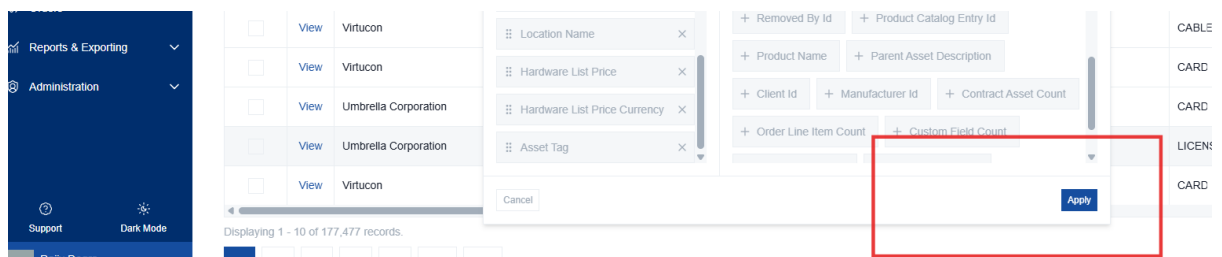
- **Cancel:** Click "Cancel" to discard any changes made.

Applying Changes

Purpose: To save the column customizations.

Steps:

- Click "Apply" to save the changes made to the column configuration.



Selecting Items and Display Options

Purpose: To filter and display hardware assets.

Steps:

- **Filter Items:** Select items by clicking on them.
- **Items per page:** Choose to display 10, 20, 50, or 100 items per page.

