

Asset Management > View Hardware > Actions > Update Hardware Location

Bulk

1. Navigate to the "View Hardware Assets" table and select the asset you want to modify.

- Click on the specific asset within the table that you want to update or manage. This will usually involve clicking a row in the table.

2. From the "Hardware Asset Management" screen, locate the contextual panel.

- The contextual panel is usually located on the right-hand side of the screen. It provides options and actions related to the currently selected asset or group of assets.

The screenshot shows the NexaONE interface for Hardware Asset Management. On the left, the 'View Hardware' menu item is highlighted with a red box. The main table lists hardware assets with columns: Client Name, RACS ID, Serial Number, External Ids, and Part Number. The first row is selected, and a red box highlights the 'View' link in the first column. The right contextual panel shows the 'Update Asset Location' button.

	Client Name	RACS ID	Serial Number	External Ids	Part Nu
☒	Umbrella Corporation	71237152	88758562265		BP3AM
☐	Virtucon	38071714	FNS13245N4WD		SFP-10
☐	Virtucon	38046252	No SN		PI-MSE
☐	Umbrella Corporation	66686271	ERUJH5RP		AP-303
☐	Umbrella Corporation	66599403	No SN		NETWC
☐	Virtucon	38050092	No SN		CAB-TF

3. Click the checkboxes next to the devices you want to update.

- Select all the devices you want to update the location in bulk by ticking the checkboxes next to each device. You can select one or multiple devices.

Hardware
Dashboard / Assets / Hardware <

Fields Quick Filters Advanced Filters Search

4	Client Name	RACS ID	Serial Number	External Ids	Part Nu
☒	View Umbrella Corporation	71237152	887585B2265		BP3AM
☒	View Virtucon	38071714	FNS13245N4WD		SFP-10
☐	View Virtucon	38046252	No SN		PI-MSE
☒	View Umbrella Corporation	66686271	ERUJHSRP		AP-303
☒	View Umbrella Corporation	66599403	No SN		NETWC
☐	View Virtucon	38050062	No SN		CAB-TF
☐	View Virtucon	38074985	53416123AAEZ		BTBA71

Update Asset Location
To bulk update the location of the selected assets, click the checkbox to the left of each asset in the table.

Child Assets Selected
Child assets are selected, if you would like to update the location of this asset, please move the parent.

Request in progress
These assets have requests in progress. Please wait for the requests to be completed before updating the location.

Client Mismatch

3. The selected devices will appear in the contextual panel.

- After selecting the devices, they will be listed in the contextual panel, confirming your selection.

Hardware
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Fields Quick Filters Advanced Filters Search

4	Client Name	RACS ID	Serial Number	External Ids	Part Nu
☒	View Umbrella Corporation	71237152	887585B2265		BP3AM
☒	View Virtucon	38071714	FNS13245N4WD		SFP-10
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Client Mismatch

4. Select the location group.

- Choose the appropriate location group from the dropdown menu in the contextual panel. This will filter the available locations in the next step.

5. Choose a location within the selected location group.

- Pick a specific location from the list of locations available in the selected location group. This is the new location you are assigning to the selected assets.

6. Click "Update All" to apply the new location to all selected devices.

- After selecting the location group and the specific location, click the "Update All" button to apply the changes to all of your selected devices.

NexaONE

Global Search... Q1 - K

Dashboard

Assets

View Hardware

View Licenses

Quick View

Entitlements

Locations

Orders

Reports & Exporting

Administration

Hardware

Entitlements / Assets / Hardware

Quick Filters Advanced Filters Tags

Search

#	Client Name	Manufacturer Name	Part Number	Product Name	Item Type	Serial Number	Warranty Status	
	View	Vulcan	Class	WS-C3850-48P-E	Class Catalyst 3850 48 Port Full P&T Ethernet	CHW855	F5015881U00	Not Under Warranty
	View	University Corporation	Class	C9300-48P-A	Catalyst 9300 48port PoE+, Network Storage	CHW855	H4877000616	Not Under Warranty
	View	University Corporation	Class	AR-A1200P-K9-43	802.11ac 12.5T PoE w/C, 3x 2.5G, 43.3W, 12.5T PoE w/C, 3x 2.5G, 43.3W, 12.5T PoE w/C, 3x 2.5G, 43.3W	CHW855	HC2937012005	Not Under Warranty
	View	Vulcan	Class	AR-CAT10E252P-RP	802.11ac 12.5T PoE w/C, 3x 2.5G, 43.3W, 12.5T PoE w/C, 3x 2.5G, 43.3W	CHW855	F74310019E10	Not Under Warranty
	View	Vulcan	Path Aethers	PAN-PA-300	PanAethers Network 3000	CHW855	3620222000	Not Under Warranty
	View	Vulcan	Path Aethers	FWA-1200-48P-K9-320	Vista 1200 48port PoE, 320W, 12.5T PoE w/C, 3x 2.5G, 43.3W, 12.5T PoE w/C, 3x 2.5G, 43.3W	CHW855	H0424225007	Not Under Warranty
	View	Vulcan	Class	AR-C1200P-K9-43	Class 1200 Series Network	CHW855	80 N9	Not Under Warranty
	View	Vulcan	Class	AR-C1000P-K9-43	Class 1000 Series Network	CHW855	F0327060A020	Not Under Warranty
	View	Vulcan	Pathnet	Fortinet-100D-G	Fortinet FortiGate 100D-G	CHW855	NE20V0R24	Not Under Warranty
	View	University Corporation	Class	WS-C4507-E-X	Catalyst 4507-E-X 10G 48port Ethernet, 10G 48port Ethernet	CHW855	HL3850302T	Not Under Warranty

Refreshing: 1 / 10 of 423066 query results. Total records: 177,477

1 2 3 4 5 6 7 8 9 10

Update Asset Location

Update Asset Coverage

Update Location

Update Asset

Update Asset Location

To link updates the location of the selected assets, click the structure to the left of each asset in the table.

Request in progress

Assets are currently in progress. There will be a delay in the response to the completed before updating the table.

HC2937012005

HL00500201

Click you have selected the items you want to update, select a new location below then select "Update Asset"

Please Use Location

UNITED STATES

Select New Location*

HOUSTON - 300 Ohio State Road

Not Available

Update All