

Asset Management > View Hardware > Actions > Details > Update Hardware Location

Individual Asset

From Asset Table, click to view Individual assets then go to contextual side pane and click on Update Asset Details, this will show tab below in the contextual sidebar. From the tabs choose Location

1. **Select the location group.**
 - Choose the appropriate location group from the dropdown menu.
2. **Choose a location within the selected location group.**
 - Select the specific location from the options within the chosen location group.
3. **Click "Update Location".**
 - Clicking this button will apply the selected location to the asset.

The screenshot displays the 'View' page for an individual asset in the NexaONE system. The breadcrumb trail is 'Dashboard / Assets / Hardware / View'. The main content area shows asset details for a Cisco C1F1V CAT38502-01, including a 'Removed' status and a table of attributes like Quantity, Serial #, and Legacy RACS ID. On the right, a contextual sidebar is open, showing tabs for 'Asset Location', 'Product Information', and 'Update Asset Details'. The 'Update Asset Details' tab is selected and highlighted with a red box. Within this tab, the 'Location' sub-tab is also highlighted with a red box. Below the sub-tabs, there is a 'Filter by group' dropdown, a 'New location' input field, and a blue 'Update Location' button, all of which are also highlighted with a red box.